



## Louisiana Library & Media Professionals (LAMP) 2012 Application for Exhibit Space

Calling all potential 2012 LA LAMP Vendors! Act **now** to reserve your booth space for the best library tour and workshop series in the state of Louisiana!

The cost to your company is only **\$500** per table (\$475.00 if paid by June 1, 2012) at all four strategic locations—Metairie (New Orleans area), Baton Rouge, Rayne (Lafayette/Lake Charles area), and Ruston. Additionally, individual stops are **\$200** (if space is available). *As an added incentive we are offering a referral bonus. If you refer a vendor who has not exhibited in the past 2 years, you will receive the following: \$100.00 if they pay for a week to exhibit or \$20.00 per day that they sign up for (if they are signing up for individual sites and not the whole tour). E-mail me your prospective new vendors so that I can keep track of them to see who actually signs up. A check will be issued to you during LAMP.*

LAMP will be held **September 10-13, 2012**. Librarians are eager to see your products! Space is limited and spots will be awarded on a first come, first serve basis. Applications must be accompanied with check made payable to **LA LAMP Workshop**. Be sure to get your table(s) reserved; spaces fill up fast and you don't want to miss the best opportunity to reach Louisiana school librarians! Should you have to cancel after reserving your space, August 1, 2012 is the last day to receive a refund.

Return this completed application and payment to:

**LA LAMP**  
**Attn: Shannon Walgamotte**  
**4009 Green Acres Rd.**  
**Metairie, LA 70003**

Phone: (504) 888-9288  
FAX: (504) 888-7943

If you have any questions please call or e-mail me. I will gladly assist you in any way that I can.  
Sincerely,

Terry Wall, 2012 LA LAMP President  
[terywall@bellsouth.net](mailto:terywall@bellsouth.net)  
Phone (337) 232-7122 or (337) 654-0933 Cell

**Check [www.lalamp.org](http://www.lalamp.org) for vendor hotel discounts, schedule, contact information, maps to each location, etc.**

### **Some Previous LA LAMP Exhibiting Companies**

Audio Visual Mart	Follett Library Resources
Baker and Taylor	Gumdrop Books
Big Wheel Novelty	Junior Library Guild
Book Systems, Inc.	Long's Electronics
Booksource	Louisiana Resource Center for Educators
Chelsea House Publishers	Otter Creek Press
Companion Corp./Alexandria	Perma-Bound Books
David Burrow Library Services	Recorded Books
Davidson Titles	Scholastic Book Fairs
Dee's Tees	Scholastic Library Group
EBSCO Information Service	Terry Wall Enterprises
Educational Associates, Inc.	Thorpe Associates
Encyclopedia Britannica	Visual Images and Sound
	World Book, Inc.



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**Monday, September 10 ... Metairie, Congregation Gates of Prayer**  
**Tuesday, September 11 ... Baton Rouge, LA Reserve Center for Educators**  
**Wednesday, September 12 ... Rayne, Rayne Civic Center**  
**Thursday, September 13 ... Ruston, Lincoln Parish Library**

Locations / Services	Price	Quantity	Extended Fees
<b>All 4 Locations</b>	\$500.00 per table		\$
<b>Early Registration Discount</b> <i>Application &amp; fee must be received by Jun. 1, 2012</i>	\$475.00 per table		\$
<b>Electricity</b>	\$35.00		\$
<b>Wireless Internet access</b> <i>(where available)</i>	No Charge		
<b>One Day Location(s)</b> <i>(Check Location Box)</i>	\$200.00 per day per table <input type="checkbox"/> Metairie <input type="checkbox"/> Baton Rouge <input type="checkbox"/> Rayne <input type="checkbox"/> Ruston		\$
<b>Total Fees</b>			<b>\$</b>

**Company Name:** \_\_\_\_\_

**Contact:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone (     )** \_\_\_\_\_ **FAX (     )** \_\_\_\_\_

**Representatives** \_\_\_\_\_

**E-mail** \_\_\_\_\_ **Web Site** \_\_\_\_\_

We prefer **not** to be near these exhibitors or type of exhibits:

We **prefer** to be near these exhibitors or type of exhibits:

*Note: Your preferences will be considered, but cannot be guaranteed.*

Future contact should be sent to *(if different from previous)*:

**Note: LA LAMP is a vendor-run tour. On Sept. 11th at 7:00 pm LAMP will provide dinner for up to 2 people per table/company at a restaurant in the Lafayette area. The business**



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**meeting will immediately follow the dinner to elect 2012-2013 officers. Please make plans to attend!**

Rules, Regulations and Instructions of LA LAMP

1. Tables will be assigned on-site. Please do not start setting up until the tables have been identified. Each year we have vendors who require electricity, phone line Internet access and several require more than one table, so please be patient.
2. Tables at the sites will be bare. It is recommended that you bring your own table coverings.
3. LAMP has a limited number of Power Strips and Extension Cords. These will be used to extend power to those booths that request it. Please bring your own power strip if you will need more than one plug.
4. Subletting of exhibit space is prohibited. No exhibit shall assign, sublet or apportion the whole or any portion of space allotted.
5. The exhibitor assumes all risks relating to participation in the exhibition. LAMP does not carry insurance covering exhibits and does not assume any responsibility for damage arising from fires, lighting, smoke, civil commotion, or safety of property from theft.
6. There is a rental charge per table. No refund will be made after August 1, 2012. No exhibitor will be allowed to place equipment in the exhibit hall until full payment of the table rental is received prior to the meeting date. Make checks payable to LA LAMP. No refunds will be given for unforeseen events beyond our control (Hurricanes, Tornados, Fire, etc.).
7. Each display case measuring up to six (6) feet in length is considered one (1) table space even if an actual table is not used. Please be courteous to other vendors and do not bring more than one (1) display case for each table space reserved.

**FOR LAMP USE ONLY**

Date Application and payment received: \_\_\_\_\_

Application Confirmed by: \_\_\_\_\_

Number of tables reserved: \_\_\_\_\_ Date confirmation sent: \_\_\_\_\_